

Department Description

City Council

Sandy City's optional council-mayor form of government vests the government of the municipality in two separate, independent, and equal branches. The executive branch consists of a mayor and administrative departments and officers; and the legislative branch consists of a municipal council. In Sandy, there are seven (7) council members, four elected from separate geographical council districts, and three elected at-large by the entire city electorate. All are elected for four (4) year terms.

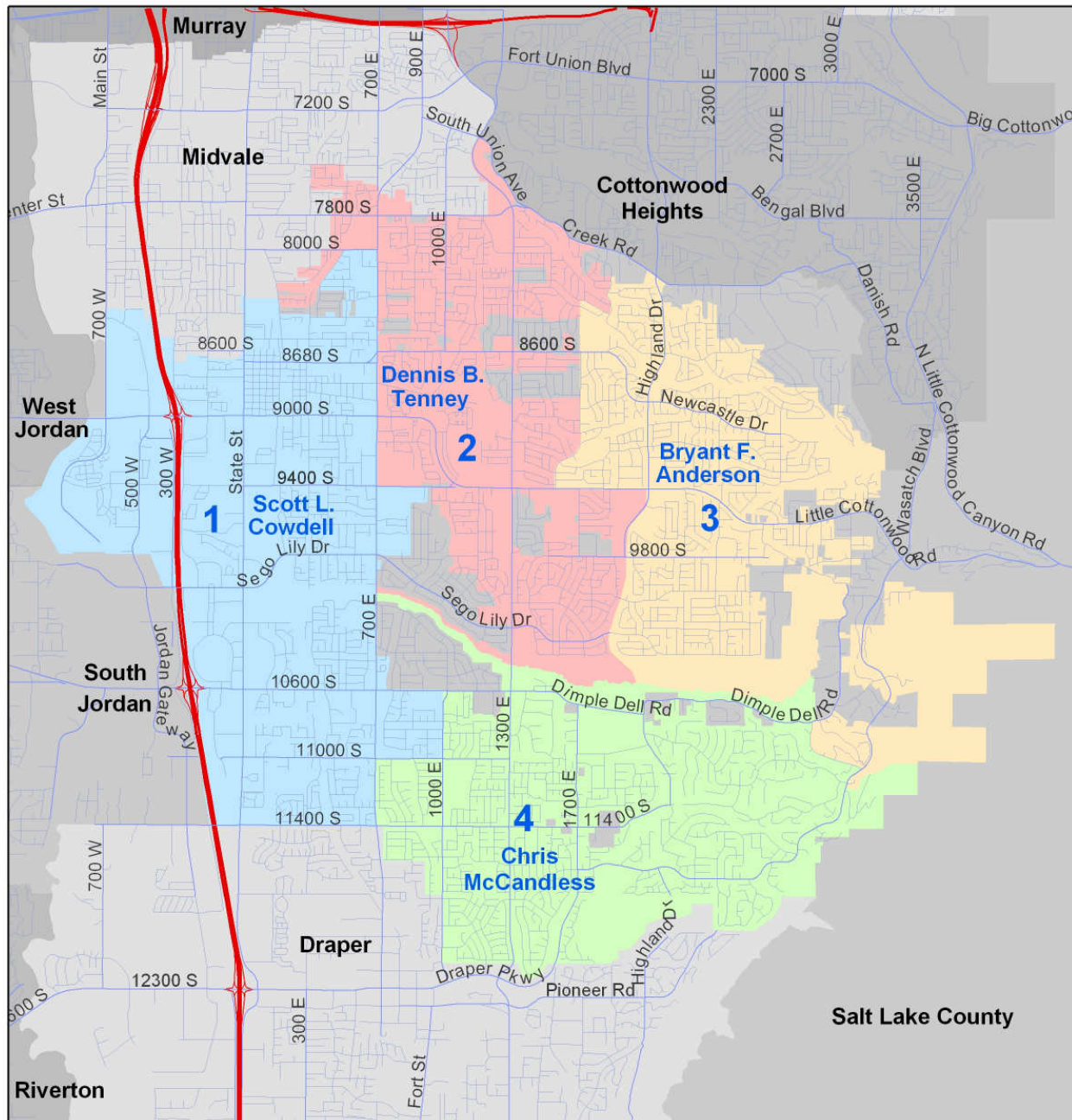
The City Council staffing function is performed by its council office, which consists of an Executive Director, an Office Manager, and an Executive Secretary.

Department Mission

The mission of the City Council is to set general and specific municipal policy, pass ordinances and resolutions, appropriate funds, review and monitor municipal administration, prescribe and adopt the city's budgets, set appropriate tax levies, establish water and refuse collection rates and other general tax and service rates, establish a zoning plan for the city, appoint special citizen advisory committees, and fulfill a variety of other duties prescribed by State statute.

The principal council office functions are:

- Liaison for Council with Mayor, CAO, department heads, city patrons/constituents, businesses, developers, citizen committees, and other cities' officials and staff.
- Respond to and research patron/constituent requests, concerns, and/or problems.
- Receive, review, and recommend items for Council study and agenda action.
- Review ordinances/resolutions to determine compliance with Council policies and directives.
- Research land use, zoning, planning, and development.
- Respond to Council chairperson and Council members' directives and research requests.
- Review and analyze activities and expenditures of departments for adherence to Council approved policy or for formulation of new/revised policy.



City Council Members

Scott L. Cowdell - District 1
 Dennis B. Tenney - District 2
 Bryant F. Anderson - District 3
 Chris McCandless - District 4
 Linda Martinez-Saville - Council at Large
 Steve Fairbanks - Council at Large
 Steve Smith - Council at Large

Scale: 1 Inch = 1 Mile
 0 0.5 1 2 Miles



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 Jake Petersen, GIS Technician
 June 19, 2008

- Maintain and improve basic core municipal services.
- Maintain integrity of residential neighborhoods and preserve property values.
- Preserve and improve public infrastructure and transportation systems.
- Preserve existing and expand additional retail and clean commercial businesses.
- Develop and improve the city's recreational trails and increase recreational opportunities.
- Develop community and arts facilities.
- Strengthen communications with citizens, businesses, and other institutions.
- Maintain a highly qualified employee workforce.

Previous-year Accomplishments

Working with the Mayor and his Administration, and in some instances the Planning Commission, and the Board of Adjustment the Council discussed, reviewed and/or acted upon the following:

- Reviewed Employee Ethics Act.
- Heard reports of visits and Neighborhood Interviews from John Winder, surveyor.
- Considered Quid Pro Quo Studies vz. determine city funding.
- Reviewed and approved 2010 Citizen Survey.
- Heard reports from Herriman wildfire – Brett Wood, Herriman City Manager.
- Heard and approved proposals for U.S. Passport Processing.
- Held hearing for and approved Hillcrest Nursing Center annexation, Mansell annexation, Springer annexation Spencer annexation.
- Heard and reviewed informational reports; new events, next year's productions; general fundraising; new board members for Arts productions in City.
- Reviewed updated Truth in Taxation notice explanation for future hearings.
- Held Public Hearing to amend fee schedule for Business License fees.
- Adopted Resolution #10-37C amending the Sandy City Fee schedule for fiscal year 2010-2011.
- Held Truth in Taxation Hearing to consider Sandy City Budgets 2010-2011 proposed budget.
- Adopted Resolution #10-39C adopting its annual General Fund, Debt Service Fund, and Risk Management Fund budgets for the fiscal year commencing July 1, 2010 and ending June 30, 2010; also adopting a tax rate on all real and personal property in Sandy City.
- Held Budget Opening public hearing to open the Sandy City Budget to increase the total appropriations in the General Fund, Capital Projects Funds, Trust Funds, Special Revenue Funds, Debt Services Funds, Landscaping Maintenance Fund, Redevelopment Agency Funds and the CDBG Operating Fund for Fiscal year 2010-2011.
- Reviewed/plans for ongoing cemetery operation.
- Held interviews for Historic Committee Appointment. Adopted Resolution #10-42C appointment to the Historic Committee.
- Interviewed and appointed Planning Commission Alternate Candidates.
- Appointed a regular member to the Sandy City Planning Commission.
- Made Council appointments to various citizen committees, Resolution #10-64C.
- Held public hearings and adopted code amendment for Special Development Districts for Assisted Living housing in the SD (Harada) Zone.
- Held public hearing and adopted a code amendment – Ordinance #10-24 uses in residential districts for social or reception center.
- Adopted Ordinance #10-27 amending Title 15A, Parking, Access & Circulation Requirement.
- Adopted Ordinance #10-32 code amendment Public Utility Locations to allow Planning Commission to determine lot area, setbacks, fence height and landscaping for all public utility stations.
- Adopted Ordinance #10-31 code amendment Secondhand Merchandise Dealers to allow secondhand merchandise dealers in certain zoning districts.
- Adopted Ordinance #10-30 Animal Kennel code amendment to modify the Animal Kennel, Commercial Definitions.
- Adopted Ordinance #10-33 Business Licensing, Pawnbroker and Secondhand Merchandise Dealer Regulations.
- Adopted Ordinance #10-35 updating Uniform Building Codes.
- Adopted Ordinance #10-36 Street and Public Improvements, Chapter 1 Excavation Permit.
- Held public hearing to modify the hearing notice requirements to match current state code as well as modify the land use authority and process for handling street vacations.
- Adopted Ordinance #10-42 code amendment to modify the requirement that Gas Canopy Fascia match the materials on the main building.

- Adopted Ordinance #10-43 code amendment to allow a Church operated day care as a permitted ancillary use.
- Adopted Ordinance #10-44 Minor Text Change, Telecommunications code amendment.
- Adopted Ordinance #10-45 code amendment to modify what items can be stored on the premises related to Home Occupations.
- Heard Code Enforcement reports from Sandy City Code Enforcement Officers.
- Reviewed Historic Sandy Business Property – suggested solutions appropriate for property uses.
- Reviewed unrelated persons living together/family defined Ordinances.
- Approved Ordinance #10-39 adopting the 114th South Community Development Project Area Plan.
- Heard and reviewed Economic Development Update.
- Reviewed update for City, County and State Elections.
- Reviewed an update, Sandy Emergency Management Programs from City coordinator.
- Reviewed an Exchange Club Video “Proudly We Hail”; regarding community patriotic promotion.
- Adopted International Fire Code Ordinance #10-38 amending ordinances for Fire Prevention, Regulation of Fireworks, New Materials, Processes, or Occupancies.
- Reviewed Granite Township Elections, Website Presentation.
- Reviewed update of County and State Elections and Granite Township vote.
- Reviewed sponsorship of the Healing Field on the Sandy Promenade.
- Heard a Sandy Heritage Festival Briefing.
- Approved Res. #10-36C a Betterment Agreement between the UDOT and Sandy City for construction of project at 700 East, 11400 South to Carnation and 12300 South.
- Approved Res. #10-38C Interlocal Cooperative Agreement establishing the Jordan River Commission.
- Approved Res. #10-45C Interlocal Cooperative Agreement between Sandy City and Redevelopment Agency of Sandy City for Administrative Services.
- Approved Jordan River Commission Appointment, appointed Councilman Chris McCandless.
- Approved Ord. #10-06 a new Title 23 establishing a Judicial Code.
- Approved Res. #10-25 amending General Plan by adopting the Hidden Valley Park Annex Master Plan.
- Approved Ord.#10-29 to create a Bell Canyon Master Plan for property owned by Sandy City surrounding the lower reservoir of Bell Canyon.
- Visited Sandy Neighborhoods at the Police Department Night Out Against Crime.
- Approved Ord. #10-40 time, place and manner restrictions on commercial solicitation in Sandy City.
- Reviewed plans for Old City Hall Renovation/update/Financing.
- Reviewed temporary off-site event parking/parking management plan/approval policy.
- Held public hearing for Police regarding a Justice Assistance Grant to pay for video scope, laser printer, desk jet printer, camcorder, video recording glasses, handguns and shotgun TAC vests, and officer training/travel.
- Reviewed a crime prevention progress report from Police Department.
- Reviewed power lines on 106th South from 1300-1700 East.
- Reviewed Jordanelle Special Service District [JSSD] Agreement amendments.
- Reviewed 700 East Improvement Updates.
- Approved Belmont Station bonding and security; letter of intent transfer of property meridian; aquarium discussion funding options; 114th South CDA discussion; resolution adopting the survey area and authorizing the creation of a CDA project area for 114th South; vendor payment issues; discussion of existing RDA's.
- Approved Meridian cost/benefit analysis study; approval of letter of intent.
- Held project Reno discussion; economic impact analysis RDA/EDA/CDA board input.
- Approved Res #RD10-06 project area plan for 114th South CDA.
- Reviewed increment and sales tax: when is revenue generated, where can monies be spent, intra/inter project spending, loans between funds; policy discussion about long-term investment, criteria, yields to expect.
- Held visioning retreat for Central Business District planning.
- Adopted Ord. #10-28 amending and fixing a zone district rezoning 0.46 acres from RM-4 “Residential Multi-Family District” to BC “Boulevard Commercial District”, at approx. 8221 S. 700 E.
- Adopted Ord. #10-37 boundaries of a zone rezoning approx. 2.44 acres of property located at approximately 617 E. 9000 S. from R-1-18 “Residential Single-Family District” to “Mixed Use District.”
- Discussed impacts at Rio Tinto Stadium Noise Concerns.
- Reviewed a Sandy Pride Report for May 2010 Sandy Pride Projects.
- Honored Canine Unit 2nd Place in Utah Competition.
- Honored Water Department Flood Control Employees.

- Honored Bells Canyon Rescue Team – Fire Department Recognition.
- Honored Youth City Council and Youth Court Officers.
- Honored/Beautification Awards for citizens having exemplary yards in city.
- Honored/reading of domestic violence contest winners' poems.
- Briefed and discussed possible shuttle/street car service.
- Made appointments to the Taxing Entity Committee.
- Held public hearing to appropriate \$5,000 for the sponsorship of the Top of the Mountain Bowl Game at Rio Tinto Stadium.
- Tours of City Departments operations including: Economic Development and Public Works – parking terrace, Round About, Road Projects, trees needing removal; Public Utilities Tour of Ontario Drain Tunnel; Community Development; POST – Police Tour; Fire Tour – Jaws of Life, Fire Training Center.
- Reviewed updates to UDOT 700 East Project.
- Heard updates to 2010 Water Master Plan and Rate Study Update.
- Adopted Updated Water Master Plan and Rate Study Resolution #10-41C approving the 2010 Water System Master Plan and Rate Study Update.
- Heard reports Quid Pro Quo Committee; National, State, and Municipal Economic Conditions; Administration Retreat update/budget planning presentation; financial statements/audits for organizations receiving grants from City; City contractual services providers/process.
- Approved Ordinance #11-02 annexing 3260 E. 9425 S. into Sandy City.
- Held 2011-2012 budget retirement program discussion.
- Heard report on 2011-2012 health insurance budget implications.
- Briefed on 2010 Census Impact on City Budget.
- Held public hearing for passport fees including fees to process passports and pay for passport photos.
- Approved Res. #11-19C amending Sandy City Recorder's Office Fee Schedule for fiscal year 2010-2011.
- Approved a funds transfer, snow removal salt and staff overtime expenses Res. #11-20C transferring funds.
- Briefed on budget committee process.
- Heard tentative budget presentation for 2011-2012.
- Adopted Res. #11-22C adopting a tentative budget for Sandy City and Alta Canyon Rec. District for FY 2012.
- Held department budget presentations for all city departments for FY 2011-2012.
- Held Community Development Block Grant (CDBG) public hearing to review the proposed 5 year plan 2010-2015/Action Plan and for fiscal year 2011-2012.
- Discussed Issues the Council would like considered in upcoming next six months.
- Reviewed and made Citizen Committee Appointments for year 2011-2012.
- Approved code amendment to include a local resident in group that reviews architectural elevations in the CBD.
- Approved Ordinance #11-06 code amendment allowing a commercial school as a permitted use in the RD Zone.
- Approved Ord. #10-07 code amend to require City review new development requirements for burying power lines.
- Reviewed Conditional Use Law.
- Held preliminary review on the administrative record for 114th South TRAX Conditional Use request & Citizen Appeal.
- Discussed consideration of the role of outside legal counsel for conditional use appeal.
- Discussion regarding appeal of Sandy Planning Commission decision approving a conditional uses permit for a UTA park & ride facility at 11400 South.
- Held 114th South Conditional Use appellants/UTA/Presentations/Determined record for review.
- Held UTA Conditional Use Appeal – Hearing on Merits.
- Heard Emergency Preparedness Overview/Response Scenarios.
- Reviewed roles of Council in Emergencies/Disaster.
- Reviewed "Wasatch Choice 2040" Envision Utah Presentation.
- Held housing policy discussion regarding equality in housing.
- Designated April, 2011 as National Fair Housing Month and urged the support and attention of Community Leaders and Citizens.
- Heard briefing on Wildland Interface Program.
- Reviewed Sandy east bench fire hazard areas.
- Adopted Ord. #11-01 prohibiting the discharge of fireworks within specified areas of Sandy City.
- Approved Interlocal Agreement Res. #10-02C Salt Lake Co. and Sandy for installation and maintenance of radio system equipment for traffic signal communication.

Previous-year Accomplishments (cont.)

City Council

- Approved Interlocal Agreement Resolution #11-05C for 2011 Primary and General Municipal Elections.
- Approved Interlocal Agreement Resolution #11-18C for 114th South Pedestrian Signal.
- Approved Resolution of support of 9/11 Memorial Statue in Sandy City.
- Held interviews for and appointed a representative to the Board of Trustees for the Metro Water Board.
- Received an Alta Canyon Recreation Center Update.
- Approved a process for filling vacancies to Alta Canyon Recreation Board, Res #11-07C.
- Received briefing regarding Youth Sportsmanship; spring recreation programs and Urban Forester Update.
- Heard police briefing on meetings/building security.
- Heard briefing on parking permit program near public venues.
- Reviewed RDA Housing Fund Purchase Proposal from Public Utilities; DDRM Contract Disclosures; Discussion of Rio Tinto Stadium request for amendment to development agreement & additional parking stall requirement.
- Adopted Res #RD 11-02 appointing a chairman, Vice Chairman and Secretary.
- Adopted Resolution #RD11-03 approving Interlocal Cooperative Agreement with Central Utah Water Conservancy District for the 114th South Community Development Area (CDA).
- Adopted Resolution #RD11-04 approving an Interlocal Cooperative Agreement between RDA and Sandy City for the 114th south CDA.
- Adopted Resolution #RD11-05 approving an Interlocal Agreement with Central Water Conservancy District for the 94th South Community Development Area.
- Heard briefing from Sandy Pride Committee request for \$15,000 for 2011 projects.
- Heard a Little Cottonwood Canyon Conditional Use Presentation from Bob Bonar, President of Snowbird.
- Approved a letter of support for the Snowbird Conditional Use.
- Conducted Special Presentations to honor Summit Award Winners; GFOA Presentation; U.S. Conference of Mayors Water Conservation Award; Dan Sudbury citizen Award; Fire Department youth presentation; Tree City USA Award; Arbor Day Proclamation.
- Approved a street vacation Ordinance #11-03 vacating a portion of 1000 East at approximately 10600 South.
- Toured the Sandy Library.
- Toured the Post Office Building.
- Reviewed City's tourist marketing efforts – "Ultimate Base Camp."

Significant Budget Issues

No significant budget issues.

Budget Information

Department 130	2008 Actual	2009 Actual	2010 Actual	2011 Estimated	2012 Approved
Financing Sources:					
General Taxes & Revenue	\$ 100,172	\$ 97,428	\$ 118,511	\$ 99,394	\$ 130,897
Administrative Charges					
31411 Redevelopment Agency	12,785	16,945	15,262	31,218	29,389
31412 Water	44,691	61,136	45,867	57,522	43,813
31413 Waste Collection	5,080	7,642	5,733	7,190	5,477
31414 Fleet Operations	3,127	4,161	3,435	4,742	5,477
31415 Information Services	3,127	4,161	3,435	4,742	5,477
31416 Storm Water	5,479	7,322	5,724	8,224	6,962
314111 Risk Management	3,127	4,161	3,435	4,742	5,477
Total Financing Sources	\$ 177,588	\$ 202,956	\$ 201,402	\$ 217,774	\$ 232,969
Financing Uses:					
411111 Regular Pay	\$ 124,138	\$ 130,916	\$ 130,047	\$ 140,009	\$ 141,123
411211 Variable Benefits	14,033	14,631	14,552	15,223	15,485
411213 Fixed Benefits	39,170	39,042	38,436	44,175	57,672
411214 Retiree Health Benefit	-	18,367	18,367	18,367	18,689
41132 Mileage Reimbursement	247	-	-	-	-
Total Financing Uses	\$ 177,588	\$ 202,956	\$ 201,402	\$ 217,774	\$ 232,969

Budget Information

Council Executive Staff

Department 131	2008 Actual	2009 Actual	2010 Actual	2011 Estimated	2012 Approved
Financing Sources:					
General Taxes & Revenue	\$ 329,115	\$ 339,430	\$ 323,361	\$ 312,725	\$ 295,175
Administrative Charges					
31411 Redevelopment Agency	4,273	4,987	6,003	9,154	10,646
31412 Water	9,544	7,116	7,154	6,688	6,311
31413 Waste Collection	4,152	-	-	-	-
31414 Fleet	-	1,827	2,049	2,109	3,064
31415 Information Services	-	10,493	11,594	11,934	17,054
31416 Storm Water	2,239	804	854	914	974
314110 Recreation	352	-	-	-	-
Total Financing Sources	\$ 349,675	\$ 364,657	\$ 351,015	\$ 343,524	\$ 333,224
Financing Uses:					
411111 Regular Pay	\$ 191,973	\$ 200,945	\$ 197,724	\$ 197,373	\$ 196,142
411211 Variable Benefits	38,746	41,218	40,920	40,028	39,971
411213 Fixed Benefits	13,050	13,462	14,626	14,964	12,307
411214 Retiree Health Benefit	4,490	2,498	2,498	2,547	2,547
41131 Vehicle Allowance	5,698	5,931	5,939	5,916	5,916
41132 Mileage Reimbursement	-	-	-	200	200
41135 Phone Allowance	414	482	482	-	-
4121 Books, Subs. & Memberships	285	192	198	400	400
41231 Travel	18,442	14,452	5,395	21,366	21,366
41232 Meetings	15,553	16,254	14,679	9,800	9,800
41235 Training	2,820	-	195	5,260	5,260
412400 Office Supplies	2,578	1,573	1,122	4,000	4,000
412440 Computer Supplies	-	-	-	675	675
412490 Miscellaneous Supplies	1,969	1,986	3,089	750	750
412611 Telephone	1,960	1,934	2,157	2,877	3,598
41341 Audit Services	14,611	14,950	15,073	16,750	16,750
41379 Professional Services	-	-	190	800	800
414111 IS Charges	14,880	17,734	18,523	18,518	11,442
4173 Building Improvements	9,260	-	-	-	-
4174 Equipment	12,946	31,046	28,205	1,300	1,300
Total Financing Uses	\$ 349,675	\$ 364,657	\$ 351,015	\$ 343,524	\$ 333,224
Staffing Information	Bi-weekly Salary		Full-time Equivalent		
	Minimum	Maximum	FY 2010	FY 2011	FY 2012
Elected Officials:					
Council Members			7.00	7.00	7.00
Appointed - Category 1:					
City Council Executive Director*	\$ 2,636.80	\$ 4,371.20	1.00	1.00	1.00
Regular:					
Office Manager	\$ 1,222.40	\$ 2,026.40	1.00	1.00	1.00
Executive Secretary	\$ 1,110.40	\$ 1,841.60	1.00	1.00	1.00
Total FTEs			10.00	10.00	10.00

*Current incumbent has Regular Employee status. Upon attrition, new hire will have Appointed status.

